

Information Request Compliance Statistics

The Section 45 Code of Practice states that public authorities with over 100 Full Time Equivalent employees should, as a matter of best practice, publish details of their performance on handling requests for information under the Freedom of Information Act. The following data includes requests received under both the Freedom of Information Act 2000 and Environmental Information Regulations 2004.

	2024/25 Q1	2024/25 Q2	2024/25 Q3	2024/25 Q4	Total / EOY
Number of FOI and EIR requests received in the quarter					
FOI requests received during the Q	164	144			308
EIR requests received during the Q	36	40			76
Total requests received during the quarter	200	184			384
Total requests carried forward from previous quarter	26	28			
Requests not yet processed	28	22			
Requests cancelled/withdrawn	8	2			10
Number of FOI requests responded to within 20 working days					
Requests processed in full	157	146			303
Requests processed by statutory deadline	155	146			301
Percentage (ICO target > 90%)	98.7%	100.0%			99.3%
Requests processing took longer than statutory deadline	2	0			2
Percentage (ICO target < 10%)	1.3%	0.0%			0.7%
Number of EIR requests responded to within 20 working days					
Requests processed in full	33	42			75
Requests processed by statutory deadline	33	40			73
Percentage (ICO target > 90%)	100.0%	95.2%			97.3%
Requests processing took longer than statutory deadline	0	2			2
Percentage (ICO target < 10%)	0.0%	4.8%			2.7%
Request Outcome Analysis					
Requests where the deadline was extended	0	2			2
Requests where information granted in full	126	132			258
<i>Information not held</i>	40	37			77
<i>Information reasonably accessible by other means</i>	1	0			1
<i>Other full refusal</i>	6	6			12
Total requests where information not granted in full (sum of above)	47	43			90
Requests where the information was granted in part and refused in part	17	13			30
Reviews					
Requests that have been referred for internal review	1	3			4
Percentage of original decisions upheld at internal review	100%	67%			75%
Complaints raised with the ICO	0	1			1