Youth Bursary

Supporting disadvantaged young people by removing the financial barriers preventing them finding meaningful employment

Bursary Index

Introduction

This guide is for organisations who are supporting young people into work and provides guidance on setting up your own bursary scheme.

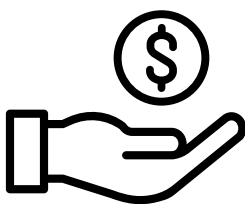**How does our bursary support young people?**

Our discretionary youth bursary is part of a whole system approach tackling the inequalities that prevent individual participation in the labour market, ensuring access for all and supporting young people by improving digital access, providing training, and supporting interview and work readiness.

Our bursary maximises support by aligning it to specific needs and providing the resources needed to help young people into employment.

Our bursary mirrors the Flexible Support Fund provided by the DWP but our process allows us to be more proactive by providing on the spot support.

Supporting disadvantaged young people by removing the financial barriers preventing them finding meaningful employment
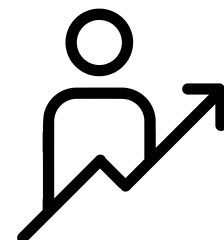
Removes Financial Barriers	Flexible Support	Access to Labour Market

The Bursary

What can the bursary provide?

Our open approach to the bursary allows us to be creative in removing barriers and meeting the specific needs of each young person, such as:

- Meaningful skills training and courses relevant to the local labour market (e.g. CSCS, safeguarding, sports coaching)

- Improving digital access (laptop/mobile phone) to support job searches, applications, online courses

- Support with travel costs to interviews or employment

- Clothing vouchers for interviews/work clothes

- Mobile phone for application process

- Driving lessons/test to improve employability skills and access to labour market

Who is eligible for bursary support?

Bursaries are not competitive and may be awarded based on individual need or circumstances.

- 18-24 year olds not in Education, Employment or Training who are accessing our Youth Employment Services

- Individual need is determined by the work coach

- How will the bursary support the young person with education, training or finding work?

- Resident in Havant Borough

You can decide on your specific eligibility criteria. You may want to target support towards specific groups: SEND / Disability / Deprivation / Care Leavers / Educational Attainment / Time receiving Universal Credit / Geographic Location

Bursary Roadmap

Please use this roadmap as a guide to creating your own your bursary programme

Step One

Set up a budget for bursary programme

Decide where funding is coming from

How long will the programme last?

Step Three

Create your request and payment processes.

Decide who will authorise requests

How will you monitor the overall budget

E.g. Microsoft Forms Budget Tracking

Step Two

How will young people access the support? (Through Employment Services / Advertising?)

Decide your eligibility criteria

Step Four

How will you measure success?

What data can you collect?

Are employability outcomes improved?

Our Bursary Steps

Step One:
We sourced our funding as part of the Link Up Leigh Park/Economies for Healthier Lives Programme. You may choose to include bursaries as part of a funding bid for youth employment services. Further information on grants and bursaries to help pay for courses and training can be found here: [Grants and Bursaries for Adult Learners](#).

Step Two:
Our bursary is available to young people accessing our Youth Employment Services, and individual need is determined by our work coaches.

Step Three:
To streamline the process work coaches submit requests via Microsoft Forms, which can then be authorised by the budget holder.

Step Four:
Evaluating the outcomes of the bursary programme allows you to identify the most successful methods of support. Our most successful outcomes (measured by whether bursary recipients were now in work) were achieved through providing training courses.

	Number of Bursaries	% Into Work
Total	61	43%
IT/Laptops/Mobile	23	27%
Training	11	63%
Work Clothing/PPE	16	58%
Certificates (e.g. CSCS, Driving)	8	50%
Travel	3	0%

Acknowledgements

A special thank you to our delivery partners whose efforts have brought this programme to life.

Link HUB Up

Supported by

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