

THE URBAN DISTRICT COUNCIL OF HAVANT AND WATERLOO

Cemeteries at Havant, Warblington and Waterlooville

TABLE OF FEES

Adopted at a Meeting of the Council held on the twenty-third day of June 1952 - Amendments effective from 7th September 1961.

	Burial Charge			Turfing			Minister's Fee			TOTAL		
	£	s.	d.	£	s.	d.	£	s.	d.	£	s.	d.
1. Interment of the body of a Still-born Child, or person whose age at time of death did not exceed one month		10	0	-			-			10	0	
2. Interment of the body of a person whose age at the time of death exceeded one month but did not exceed 12 years	1	8	6	6	6		10	0		2	5	0
3. Interment of the body of a person whose age at the time of death exceeded 12 years	3	12	6	7	6		10	0		4	10	0
4. Each additional foot or part foot depth of grave over 6ft. 6in.		7	6	-			-			7	6	
5. Interment in Brick Grave Space or Walled Grave	4	10	0	15	0		10	0		5	15	0
6. Interment in a Vault Space or Walled Vault	4	5	0	10	0		10	0		5	5	0
7. Right to construct a Walled Grave with the Exclusive Right of Burial therein in perpetuity and right to erect Headstone or Monument and Kerbstone	20	0	0	-			-			20	0	0
8. Right to construct a Walled Vault, with the Exclusive Right of Burial therein in perpetuity and right to erect Headstone or Monument and Kerbstone	50	0	0	-			-			50	0	0
9. Exclusive Right of Burial in an Ordinary Earthen Grave	10	0	0	-			-			10	0	0

	Burial Charge			Turfing			Minister's Fee			TOTAL		
	£	s.	d.	£	s.	d.	£	s.	d.	£	s.	d.
10. Right to erect Headstone not exceeding 5ft 6in. in height, or a Recumbent Cross on an Ordinary Earthen Grave, including an inscription relating to one person	2	10	0	-	-	-	-	-	-	2	10	0
11. Right to erect Kerb not exceeding 6ft. 8in. x 2ft. 7in. on an Ordinary Earthen Grave, including an inscription relating to one person	3	0	0	-	-	-	-	-	-	3	0	0
12. Right to erect Kerb not exceeding 4ft. x 6in. x 2ft. 3in. on a Child's Ordinary Earthen Grave, including an inscription relating to one child	1	10	0	-	-	-	-	-	-	1	10	0
13. Right to erect any other Memorial not exceeding 2ft. x 2ft., including an inscription relating to one person*	1	0	0	-	-	-	-	-	-	1	10	0
14. Right to cut additional inscription		10	0	-	-	-	-	-	-	10	0	
15. Re-turfing Single Earthen Grave Space		-		-	-	-	-	-	-	10	0	
16. Re-turfing Brick Grave or Brick Grave Space		-		-	-	-	-	-	-	10	0	
17. Re-turfing Vault or Vault Space		-		-	-	-	-	-	-	1	0	0
18. Exhumation of Human remains on receipt of Home Secretary's Licence or if on Consecrated Ground of the Faculty of the Bishop of the Diocese (not including Cost of Licence)	3	3	0	-	-	-	-	-	-	3	3	0
19. Certified Extract from Register of Burials		-		-	-	-	-	-	-	-	3	9
20. Certificate of Exclusive Right of Burial (including 6d. Stamp Duty)		-		-	-	-	-	-	-	2	6	
21. Entry in Register of Assignment or Probate		-		-	-	-	-	-	-	2	6	
22. Short Notice of Interment	1	0	0	-	-	-	-	-	-	1	0	0
23. Interment of Cremated remains (excluding any Minister's fee)	2	0	0	-	-	-	-	-	-	2	0	0

	Burial Charge			Turfing			Minister's Fee			TOTAL		
	£	s.	d.	£	s.	d.	£	s.	d.	£	s.	d.
24. Right to strew Cremated remains in the Cemetery * Vases with inscriptions exceeding seven words or including surname or date are deemed memorials.	10	0		-			-			10	0	
25. Searching Register of Burials, one year	-			-			-			1	6	
26. Searching Register of Burials, every additional year	-			-			-					9
27. Certified Extract from Register of Purchased Graves	-			-			-			3	9	
28. Use of artificial grass matting at each Interment	5	0		-			-			5	0	
29. Lining of Graves with evergreens at time of Interment	-			-			-			2	10	0
30. Maintenance of Single Grave for 1 year	-			-			-			1	0	0
31. Maintenance of Single Grave with plants for 1 year	-			-			-			2	0	0
32. Maintenance of Single Grave in Perpetuity, or so long as the Cemetery remains a Cemetery	-			-			-			35	0	0
33. Maintenance of Single Grave with plants in Perpetuity, or so long as the Cemetery remains a Cemetery	-			-			-			50	0	0

The foregoing fees, payments and sums will be doubled in the case of any person who is not, at the time of death, an inhabitant of the Urban District of Havant and Waterloo.

Adopted at a Meeting of the Council held on the 25th May, 1954.

The existing fees approved by the Council to apply for Lawn Burial, with the exception that Items 10, 11, 12 and 13 of the Table of Fees would be superseded by the following:

Right to erect a natural headstone not exceeding 3ft. in height by 2ft. in width not less than 2ins. nor more than 4ins. thick or a stone cross not exceeding 3ft. in height, not less than 2ins. nor more than 4ins thick with or without a plinth base, the plinth base not to exceed 21ins. in width or 9ins. in depth and including an inscription relating to one person:	£2 10 0
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Right to erect a stone vase not exceeding 12ins. x 12ins. including an inscription relating to one person:	£1 0 0
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Vases (not including Surname or date) with only 7 words or less:	No Charge.
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The foregoing fees, payments and sums to be doubled in the case of any person who is not at the time of death an inhabitant of the Urban District.

WARBLINGTON BURIAL GROUND

TABLE OF FEES, PAYMENTS, AND SUMS, fixed and settled under Section 34 of the Burial Act, 1852, by The Urban District Council of Havant and Waterloo, acting as the Burial Authority for the Urban District of Havant and Waterloo.

	£	s.	d.
1. INTERMENTS (including all charges for labour)			
(A) In graves for which no exclusive right of burial has been granted. For any interment of the body of -			
(i) a stillborn child, or a person whose age at the time of death did not exceed one month		10	0
(ii) a person whose age at the time of death exceeded one month but did not exceed 12 years	1	8	6
(iii) a person whose age at the time of death exceeded 12 years	3	12	6
(B) In graves or vaults for which an exclusive right of burial has been granted			
(i) For any interment, at a depth not exceeding 6 feet 6 inches, of the body of -			
(a) a still-born child, or a person whose age at the time of death did not exceed one month		10	0
(b) a person whose age at the time of death exceeded one month but did not exceed 12 years	1	8	6
(c) a person whose age at the time of death exceeded 12 years	3	12	6
(d) For any interment at a depth exceeding 6 feet 6 inches the appropriate feet as set out in paragraph (i) and for each additional foot an additional		7	6
(C) For any interment in any grave or vault of the cremated remains of the body of any person	1	0	0
(D) For any interment which takes place where the prescribed notice has not been given (except in a case of emergency certified by a coroner or registered medical practitioner) viz. 48 hours	1	0	0
(E) For the use of artificial grass matting at each interment		5	0
2. EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES			
For the exclusive right of burial in perpetuity in an earthen grave 9 feet by 4 feet	10	0	0

3. WALLED GRAVES AND VAULTS

For the right to construct, including the exclusive right of burial therein in perpetuity:

(A)	a walled grave 9 feet by 4 feet	20	0	0
(B)	a vault 9 feet by 8 feet	50	0	0

4. MONUMENTS, GRAVESTONES, TABLETS, AND MONUMENTAL INSCRIPTIONS

For the right to erect or place:

(A)	a headstone not exceeding 5 feet 6 inches in height	2	10	0
(B)	kerb stones or border stones enclosing a space -			
	(i) not exceeding 6 feet 8 inches by 2 feet 7 inches on an adult's grave	3	0	0
	(ii) not exceeding 4 feet 6 inches by 2 feet 3 inches on a child's earthen grave	1	10	0
(C)	a monument -			
	(i) in the form of a recumbent cross on an earthen grave	2	10	0
	(ii) in any other form not exceeding 10 inches in height, and occupying a superficial area not exceeding 2 feet by 2 feet	1	0	0
(D)	any inscription after the first on a gravestone, tablet or monument		10	0

The foregoing fees, payment and sums will be doubled where the person is to be interred or in respect of whom the right is granted is, or was immediately before his death, not an inhabitant or parishioner of the Urban District of Havant and Waterloo or, in the case of a still-born child, where neither of the parents is, or was at the time of the interment, such an inhabitant or parishioner.

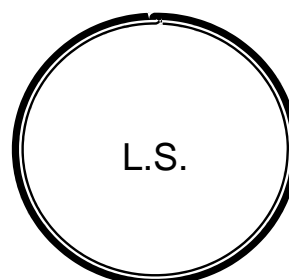
The above Fees, Payments and Sums, payable under Section 34 of the Burial Act, 1852, were fixed and settled by the Havant and Waterloo Urban District Council at a meeting of the said Council held on the Twenty-sixth day of May, 1953.

In Witness whereof the said Council have caused their Common Seal to be hereunto affixed this Twenty-sixth day of May, 1953.

THE COMMON SEAL of the URBAN DISTRICT COUNCIL OF HAVANT AND WATERLOO was hereunto affixed in the presence of

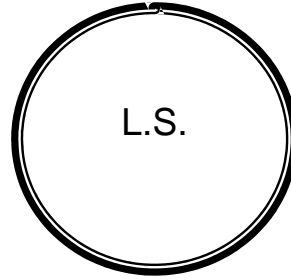
MARJORIE PERRATON, Chairman

B. R. W. GOFTON, Clerk of the Council

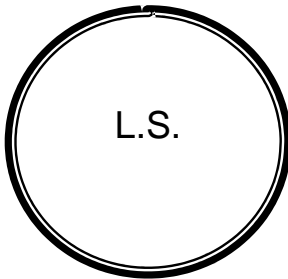


The foregoing table of fees, payments, and sums under section 34 of the Burial Act, 1852, is hereby approved by the Minister of Housing and Local Government this twenty-fifth day of June, 1953.

N. HUTCHINSON,
Assistant Secretary,
Ministry of Housing and Local Government



In pursuance of Section 3 of the Burial Act, 1900, the Secretary of State approves the subjoined Table of Fees to be taken in respect of Services Rendered by Ministers of Religion at Interments in the Burial Grounds maintained by the Havant and Waterloo Urban District Council.



D. A. C. MORRISON
for Assistant Secretary, Home Office

WHITEHALL,
15th July, 1953

MINISTERS' FEES

	s.	d.
At each interment	10	0

BYELAWS

Made by the Urban District Council of Havant and Waterloo, with respect to the Management of the Cemeteries provided by them, and Charges for the use of the same.

1. Throughout these Byelaws "The Council" means the Urban District Council of Havant and Waterloo.

"The Cemetery" means any of the cemeteries provided by the Council and situate at:-

1. Eastern Road, Havant
2. Church Lane, Warblington, near Havant
3. Hulbert Road, Waterlooville

"Grave" means a burial place formed in the ground by excavation and without any internal wall of brickwork or stonework or any other artificial lining;

"Vault" includes underground burial-places of every description, except graves to which the word "grave" interpreted as aforesaid applies.

2. Every person who in the cemetery causes a vault to be built for use as a burial place shall cause it to be enclosed with walls constructed of:

(1) good whole bricks or stone properly bonded and solidly put together, with good mortar compounded of good lime and clean sharp sand or other suitable material, or with good cement, or with good cement mixed with clean sharp sand; or

(2) other good hard and suitable material properly and solidly put together.

3. A person shall not in the cemetery cause a body to be buried in a grave in such a manner that any part of the coffin is at a depth of less than three feet below the level of the ground adjoining the grave.

Provided that, where the coffin is constructed of a perishable material and the soil is of a suitable and friable character, the coffin may be placed at a depth not less than two feet below the level of the ground.

4. A person shall not in the cemetery cause a body to be buried in a grave unless the coffin is effectually separated from any other coffin already in the grave by means of a layer of earth not less than six inches in thickness.
5. Where, in the cemetery, any grave is re-opened for the purpose of making another interment therein, a person shall not disturb any human remains interred therein or remove therefrom any soil which is offensive.

6. Every person who in the cemetery buries a body in a vault shall, within a period of twenty-four hours after the deposit in the vault of the coffin containing the body, cause the coffin to be wholly and permanently embedded in and covered with a layer or layers of good cement concrete, not less in any part than six inches in thickness, or to be wholly and permanently enclosed in a separate cell or receptacle which shall be constructed of slate or stone flagging not less than two inches in thickness, properly jointed in cement, or of good brickwork in cement, and in such a manner as to prevent, as far as may be practicable, the escape of any noxious gas from the interior of the cell or receptacle.
7. Every person who in the cemetery buries a body in a grave in respect of which an exclusive right of burial has been granted by the Council shall, as soon as conveniently may be after the lapse of such a period as may reasonably suffice for the natural subsidence of the earth with which the grave has been filled up, cause the surface of the grave to be properly covered with fresh turf, or with any gravestone or monument which, in pursuance of any grant by the Council may lawfully be erected or placed on the grave, or shall cause the surface of the grave to be planted with shrubs or with other suitable vegetation.
8. A person shall not in the cemetery by any violent or indecent behaviour, prevent, interrupt, or delay the decent and solemn burial of any body.
9. Every person who offends against any of the foregoing byelaws shall be liable for every such offence to a penalty of five pounds, and in the case of a continuing offence to a further penalty of forty shillings for each day after written notice of the offence from the Council.

Provided, nevertheless, that the justices or court before whom any complaint may be made or any proceedings may be taken in respect of any such offence may, if they think fit, adjudge the payment as a penalty of any sum less than the full amount of the penalty imposed by this byelaw.

10. This Byelaw was repealed on the thirtieth day of December, 1952.

REPEAL OF BYELAWS

11. From and after the date of the confirmation of these byelaws, the byelaws described in the following schedule shall so far as they are in force in the Urban District of Havant and Waterloo, be repealed.

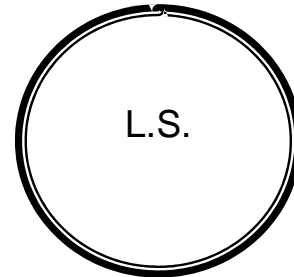
SCHEDULE

<i>Description of Byelaws</i>	<i>Date of Making</i>	<i>By whom Made</i>	<i>Date of Confirmation</i>	<i>By who Confirmed</i>
Management of Cemetery and charges for the use of the same	27th April 1908	Urban District Council of Havant	17th June, 1908	Local Government Board
Ditto	10th Nov, 1931	Urban District Council of Warblington	27th November, 1931	Minister of Health

Sealed with the Common Seal of the URBAN DISTRICT COUNCIL OF HAVANT AND WATERLOO at a Meeting of the said Council held on the Twenty-sixth day of April, 1934, in the presence of

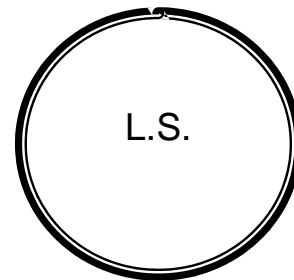
JOHN LEWIS, Chairman

ALBERT E. MADGWICK
Clerk of the Council



Allowed by the Minister of Health this Twenty-ninth day of May, 1934.

E. H. RHODES,
Assistant Secretary
Ministry of Health



Byelaw made under Section 2 of the Public Health (Interments) Act, 1879, and Section 198 of the Public Health Act, 1936, by the Urban District Council of Havant and Waterloo, with respect to the management of the Cemeteries provided by them and Charges for the use of the same.

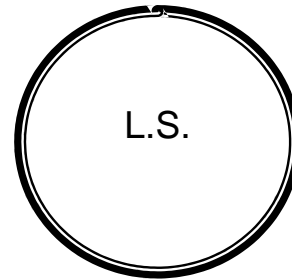
The Byelaw numbered 10 relating to charges in the Byelaws which were made by the Urban District Council of Havant and Waterloo on the Twenty-sixth day of April 1934, and which were confirmed by the Minister of Health on the Twenty-ninth day of May, 1934, is hereby repealed.

The Common Seal of the Urban District Council of Havant and Waterloo was hereunto affixed in the presence of

MARJORIE PERRATON,
Vice-Chairman

B. R. W. GOFTON,
Clerk of the Council

30th December, 1952



The foregoing Byelaw is hereby confirmed by the Minister of Housing and Local Government this Ninth day of March, 1953, and shall come into operation on the First day of April, 1953.

H. J. RYAN
Assistant, Secretary,
Ministry of Housing and Local Government

REGULATIONS

Addendum as to Lawn Burial.

The existing Regulations Nos. 1 to 26 approved by the Council apply for Lawn Burial.

Bank Holiday or any other day set aside for national observance.

4. The hours of funerals shall be regulated by the Superintendent, and dealt with in the order of the receipt of notices for interment. Except by special arrangement with the Superintendent, no notices shall be received on Sundays or public holidays, which days shall be excluded when calculating the period of notice of any interment.
5. The hours appointed for interments must be punctually kept.
6. Before any interment a notice signed by the applicant on the printed form obtainable at the Superintendent's Office at Havant Park (or by post from the Engineer and Surveyor, 1 Park Road North, Havant), shall be given to the Superintendent at his office between the hours of 9.0 a.m. and 5.0 p.m. as follows:
 - (a) **For interment in an earthen grave.**
At least two days prior to the interment
 - (b) **For interment in a new vault or brick grave.**
At least four days prior to the interment.

Interments at shorter notice will only be allowed in exceptional circumstances, and on payment of the prescribed fee.

7. All fees and charges shall be paid at the Superintendent's office at Havant Park, where an official receipt will be issued.

The fees and charges for any interment shall be paid at the time of giving notice of interment. All other fees shall be paid before the work in respect of which they are payable is commenced.

8. The full name and address of the person to be registered as the holder must be supplied before the Exclusive Right of Burial can be granted.
9. The Certificate of Exclusive Right of Burial shall be produced to the Superintendent on notice of interment in a purchased grave or vault being given.
10. Instructions for interment in a purchased grave will not be accepted from anyone other than the person registered in the Council's books as the owner thereof or in the event of his decease someone authorised to act on his behalf.
11. Coffins other than of wood shall not be used in common graves.
12. On the funeral entering the cemetery, the Certificate of the Registrar of Deaths, or, where an inquest has been held, a Coroner's Order, must be produced to the Sexton or Caretaker.
13. Notice of interment of a still-born child must be accompanied by either:
 - (a) a Certificate on the prescribed form of a registered medical practitioner, or

- (b) a Declaration as required by section 18 of the Burials and Deaths Registration Act, 1874, together with a Certificate of the Medical Officer of Health that the birth has been notified to him.
14. Except on the interment of members of the same family, only one interment shall take place in an unwallled grave at any one time.
15. No pots, bottles or artificial wreaths shall be allowed on graves.
16. Small plants may be planted over graves as to burial in which the Exclusive Right has been purchased, but except with the consent of the Superintendent, may not be cut or carried away. The Council reserves the right to prune, cut down, dig up or remove any trees, shrubs, plants or dowers growing on graves which become overgrown, or which in the opinion of the Council should be removed.
- Shrubs and plants shall not be permitted on common graves.
17. No bicycle or tricycle shall be allowed in the cemeteries at any time.
- No perambulators shall be allowed in the cemeteries during the hours appointed for funerals.
18. Children under 12 years of age will not be admitted to the cemeteries except under the care of a responsible person.
19. No dogs will be admitted to the cemeteries except on a leash and under proper control.
20. Searches in the Register of Burials kept by the Superintendent at his office at Havant Park, may be made during office hours, and certified extracts thereof obtained on payment of the appropriate fee.
21. All graves are to be dug only by workmen appointed by the Council.
- Masonry or brickwork of any vault or brick grave shall be executed, under the control of the Council's officials, by workmen engaged and paid by the person requiring the work.
22. No employee of the Council is permitted to undertake maintenance work of any kind without the authority of the Council, or to accept gratuities in respect of such maintenance work.
23. After the interment of the holder of Exclusive Right of Burial the personal representative shall produce to the Registrar, 1 Park Road North, Havant, the Probate of the Will or Letters of Administration and/or other sufficient evidence of transfer.
24. If, for any reason, including the loss or failure to produce a Certificate of Exclusive Right of Burial, the Superintendent so requires, the persons responsible for the re-opening of a grave shall give the Council an undertaking to indemnify the Council against any consequent actions, costs, damages or expenses.

25. Ashes of cremated bodies may be disposed of in the cemeteries in an orderly and solemn manner, in a place approved by the Superintendent, provided that proper notice has been given and the appropriate fee paid.
26. A common grave shall not be opened within one year of the interment of any person, except for the interment of a spouse, parent, child, brother or sister of such person and if the Exclusive Right of Burial is not purchased within the said period of twelve months, the Superintendent may allow the interment of any person in such grave.

NOTE: This Regulation does not apply to so much of Warblington Cemetery as is maintained under the Burial Acts, that is the northern portion thereof, as to which regulations made by the Home Secretary for Burial Grounds provided under the Burial Acts apply. An extract from these Regulations is set out below:

VII. No walled grave shall be re-opened within 14 years after the burial of a person above 12 years of age, or within 8 years after the burial of a child under 12 years of age, unless to bury another member of the same family; in every case a layer of earth not less than one foot thick shall be left undisturbed above the previously buried coffin; but if, on re-opening any grave, the soil is found to be offensive, such soil shall not be disturbed, and in no case shall human remains be removed from the grave.

RULES AND INSTRUCTIONS FOR MONUMENTAL MASON AND OTHERS

1. Drawings and specifications of all tombs, monuments or other memorials to be erected over graves or vaults, accompanied by the consent of the holder of the exclusive right of burial must

Addendum as to Lawn Burial

- (c) The existing Rules and Instructions for Monumental Masons and others approved by the Council apply for Lawn Burial, with the exception of Nos. 3, 8, and 9, but Nos. 4 and 11 to apply for headstones only.
4. The number of the grave corresponding with the grave register shall be inscribed on the headstone, kerb or other memorial.
5. Brick graves and vaults shall be constructed with walls of not less than 9 inches in thickness, build with kiln bricks and covered with stone flags not less than 2 inches thick, and of sufficient length to permit a lap of at least 3 inches to be properly arched over with brick work, and in no case shall a brick grave or vault be constructed above the level of the ground.
6. No stones shall be hewn or dressed within the Cemeteries. All materials for vaults, monuments or memorials shall be conveyed into the Cemeteries in such a manner, under the direction of the Superintendent, as will avoid injury to the grounds or walks. Persons constructing vaults or foundations for monuments or removing or fixing gravestones, monuments or memorials, shall remove all rubble and other refuse and use such means as may be necessary to protect the grass, trees, plants and neighbouring graves or vaults from injury.

Any person bringing memorials into the Cemeteries and allowing 14 days to elapse before the completion thereof will be charged an additional sum of ten shillings for each subsequent day until the work is completed.

7. Except with the approval of the Superintendent carts or trucks of any description shall not be left in the Cemeteries.
8. Any marble chippings used shall be laid upon a slate or stone bed, or 4 inches of concrete.
9. A substantial brick foundation shall be provided for all monuments erected over earth graves, and monuments of exceptional weight must have a foundation to the full depth of the grave so as to prevent accidents when opening adjacent graves.
10. Memorials shall be maintained in good repair by the holder or holders for the time being of the exclusive right of burial. The Council may serve on such holder or holders a notice specifying repairs required in respect of any memorial and in default of such repairs being executed within such period as may be stated in the notice the Council shall be entitled to take possession of the memorial and may, whether possession is taken or not, move, remove, or repair as they think fit any such memorial and may recover the cost thereof from the holder or holders of the exclusive right of burial.

The exclusive right of burial in a vault or grave shall be liable to forfeiture if six months after the giving of notice of want of repair, such repair is neglected.

11. All kerbings and monuments must be well fixed and securely dowelled.
12. All workmen at work in the Cemeteries shall comply with the directions of the Superintendent.
13. The Council reserve the right to alter any of the above Regulations or fees and charges in connection therewith from time to time.