

Application Form   
To hold a litter pick on

Havant Borough Council land

**Note:**

**1.** This application must be completed and returned two weeks prior to the litter pick. If the forms and paperwork are not received within the timeframe, the application will not be processed.  
**2.** All sections should be answered, or your application may be delayed.

**3.** Please read the Volunteer Litter Picking Guidance Notes prior to completing this form, this can be found on the Havant Borough Council website.  
**4.** You will receive an acknowledgement within five working days once your application has been received by a member of the Norse South East (NSE) admin team.  
**5.** If you change any details on your application after submitting the first application, you must resubmit the amendments for consideration.

Please return your completed application form to and for any queries please contact: [techsupportteam@norsesoutheast.co.uk](mailto:techsupportteam@norsesoutheast.co.uk) or call [023 9248 8000](https://www.google.com/search?q=norse+south+east&sca_esv=7035ff6bfa45f4a8&rlz=1C1GCEB_enGB1107GB1107&sxsrf=ADLYWIIcYsXHVGYkfcz7vY2ooR1I2UxTdg%3A1722521539162&ei=w5erZqfICbq-hbIPwJfjgAI&ved=0ahUKEwjntdbj_NOHAxU6X0EAHcDLGCAQ4dUDCBA&uact=5&oq=norse+south+east&gs_lp=&sclient=gws-wiz-serp)

Alternatively, you can send the application via post to:   
Norse Litter Picking Team,

2 Penner Road,

Havant

PO9 1QY

**APPLICATION FORM**

|  |  |
| --- | --- |
| Name |  |
| Organisation |  |
| Address |  |
| Telephone |  |
| Mobile |  |
| Email |  |

**GENERAL INFORMATION**

|  |  |  |
| --- | --- | --- |
| Location |  | |
| Date |  | |
| Start Time: | | Finish Time: |
| Attendance Figure |  | |

**COLLECTION AND REMOVAL OF LITTER**

Who will be supplying litter picking equipment?

|  |  |  |
| --- | --- | --- |
| Self | Norse | Other |
|  |  |  |

Have you organized for Norse South East to collect litter?

|  |  |  |
| --- | --- | --- |
| Date | Time | Location |
|  |  |  |

**DECLARATION**

Please ensure that you have read the following documents:

* Volunteer Litter Picking Guidance Notes

Please ensure that you have the following documents:

* Risk Assessment
* Public Liability Insurance Certificate (5 million minimum)

**Signed Date**

**Print Name**